

**Town of Stanfield  
Minutes of Regular Meeting  
on November 7, 2024**

**Determination of Quorum**

A quorum was determined with the presence of Mayor James Kluttz and Commissioners, Brent Holbrooks, Faye Love, Greg Lucas, Greg Bratton and Jerry Williams.

**Call to Order**

Mayor James Kluttz called the meeting to order at 7:00 pm.

**Approval of Agenda**

**Brent Holbrooks made a motion to approve the agenda. All were in favor. Motion carried.**

**Approval of Minutes**

**Greg Lucas made a motion to approve the October 3, 2024, minutes. All were in favor. Motion carried.**

**Public Comment Session**

**Ed Gheesling**- spoke about the mechanic shop that is happening on Tucker St. There is also loud music being played. He thought the mechanic shop should not be happening in a residential neighborhood.

**Mike Hinson**- Has a commercial building on his property on 141 Nance Rd, and he would like a temporary license to have a mechanic shop in this building, until he can get all the necessary paperwork together.

**Tony Brewer**- Auditor presented the '23- '24 audit. All was good, no findings of concern.

**Administration/Finance**

Faye Love went over the fiscal report. All was on target and on budget. Also, November is National adoption awareness month, and National Grandparents month.

**Public Safety**

Brent Holbrooks stated the department is running smoothly. He also said that Corie Faggart and Grant Nelson went to the mountain area to help folks with hurricane Helene. Also Hunter Furr and Ian Barclay have turned in there notice. The police dept will start the process of hiring 2 new officers.

**Streets**

Last meeting the board talked about putting up "No parking signs" along Union St. This is done now. DOT has a project list. One of them is to connect the sidewalks Hwy 200 to West Stanly Street. This will be the triangle N Love Chapel, Hwy 200, West Stanly St. After discussion

**Greg Bratton made a motion to move forward with the interest of putting sidewalks connecting the triangle down Hwy 200 to West Stanly St. All were in favor. Motion carried.**

We received an update from DOT on Hwy 200 Sidewalk project. This should get started in the next 2-3 months.

**Parks & Recreation**

We had 3 quotes for the pickleball markings on the tennis court. After comparing all the quotes and some discussion, this needs to be looked at again and be brought back to the table next month.

We are starting to think about plans for the undeveloped property of Pete Henkel Park. We would like to get some ideas or feedback from the residents. Maybe start with putting it out there on our website. Bridgette handed out some maps of the park.

It was discussed last month that SYAA (Stanfield Youth Athletic Association) volunteers no longer want to be volunteers, and they have come to the town and ask the Town of Stanfield to continue a sports program for Stanfield Community after SYAA dissolves. The best time for this transition would be Jan 1, 2025. After discussion

**Brent Holbrooks made a motion for the town to create a Stanfield Sports Program. All were in favor. Motion carried.**

### **Water & Sewer**

There is a transfer switch on the generator that needs to be replaced. There is an airvac program that we may be able to switch it at a lower cost. We are having trouble with our pumps because Locust has so much pressure coming against our pumps. We need to talk to the county about putting an equalization basin in at Elm St and Big Lick Rd.

### **Planning & Zoning**

**Greg Lucas made a motion to hold a public hearing for a Special Use Permit for John R. Love 4825 Polk Ford Rd, located in the ETJ RA Zoning District to operate an Event Venue. All were in favor. Motion carried.**

### **Mayor**

The police department building needs to be looked at and see if structural upgrades need to be done. Brent Holbrooks will reach out to some construction folks and have them look at the building to see if any repairs need to be done. We would eventually like to put up a mural on that wall.

The election results are Jerry Williams and Faye Love got re-elected, and Andy Cave got voted in to serve on the Town Council.

Also, reminder of the Thanksgiving Food Drive that will be November 23, 2024.

The resident leaf pick up will be November 12 and December 10.

Now with the town creating a Stanfield Sports Program and with Bridgette Helms retiring December 2025; we need to start thinking about recruiting now for a town administrator. We do have the money in the budget to cover half of the budget year. James asks Bridgette Helms to get a job description done of her job.

James Kluttz thinks Jim Diss from Public Works Dept should be hiring that 4<sup>th</sup> position before the beginning of the year. We do not need to delay this process.

**Greg Lucas made a motion to go into closed session. All were in favor. Motion carried.**

**Greg Lucas made a motion to come out of closed session. All were in favor. Motion carried.**

**Greg Bratton made a motion to purchase TR#11780, 2250 sq ft, from BE Holbrooks Co Inc, for \$29,000. Brent Holbrooks recused himself from the vote as he is an owner of TR#11780. All were in favor. Motion carried.**

Next regular meeting will be December 5, 2024

**Brent Holbrooks made a motion to adjourn at 9:04 pm. All were in favor. Motion carried.**